



# BOARD MEETING AGENDA

**APRIL 17, 2023**

8:00 PM - Middle School Auditorium

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- 1. Opening Meeting: Call to Order/Pledge** - President John Wardle
- 2. Student/Staff Recognition and Board Reports**
- 3. Reading of Correspondence**
- 4. Recognition of Visitors** - We remind all visitors to please sign-in on the clipboard for tonight's meeting.
- 5. Public Comment Period** - Mrs. Minnich, has anyone provided a card to request a Public Comment this evening?
- 6. Approval of Minutes**  
Motion to approve the [Committee of the Whole](#) and [Board Meeting Minutes](#) for April 3, 2023 as presented?

## **7. Financial Reports**

### **7.a. Payment of Bills**

General Fund	\$	1,408,006.84
Special Revenue Fund	\$	394.27
Capital Project Reserve Fund	\$	77,339.00
Cafeteria Fund	\$	1,685.15
Student Activities	\$	16,664.44
<b>Total</b>	<b>\$</b>	<b>1,504,089.70</b>

Motion to approve the Payment of Bills as presented?

### **7.b. Treasurer's Fund Report**

General Fund	\$	30,749,461.20
Special Revenue Fund	\$	72,092.37
Capital Project Reserve Fund	\$	8,525,054.21
Cafeteria Fund	\$	971,034.73
Student Activities	\$	318,773.89
<b>Total</b>	<b>\$</b>	<b>40,636,416.40</b>

Motion to approve the Treasurer's Fund Report and Budget Transfers as presented?

### **7.c. YTD General Fund Report and YTD Taxes**

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expenses for this year against the budget and compares those amounts to last year. The YTD Tax Summary shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-To-Date General Fund and Tax Reports as submitted?

### **8. Old Business - Do we have any old business?**

### **9. New Business Personnel Items - Actions Items**

Unless there is an objection, we will combine all New Business Personnel Items listed under #9 into one motion.

#### **9.a. Recommended Approval of Leave Requests**

- Brooke Brown, Newville Health Room Assistant, is requesting leave without pay for May 4, 5, and 8, 2023.
- Anthony Casella, High School Teacher, is requesting leave without pay for May 11, 12, 15, 16, 17, 18, and 19, 2023.
- Summer LaFrance, High School Custodian, is requesting leave without pay for April 10, 2023.
- Courtney Rickabaugh, High School Teacher, is requesting leave without pay for April 3, 4, and 5, 2023.
- Theresa Stum, Oak Flat Paraprofessional, is requesting leave without pay for March 31, 2023.

The administration recommends the Board of School Directors approve the leave without pay requests as presented.

#### **9.b. Recommended Approval of Athletic Staffing Updates**

Mr. Scott Penner, Director of Athletics and Student Activities, recommends approval of the following staffing updates:

- Megan Eckenrode has submitted a letter of resignation from the position of Head Middle School Field Hockey Coach effective immediately.
- Ashlynn Foster is recommended for the position of Head Cheer Coach and all supporting cheer positions are hereby vacated.
- Dwayne Kepner has submitted a letter of resignation from the position of Assistant Girls Varsity Basketball Coach effective immediately.

The administration recommends the Board of School Directors approve the staff updates as presented.

### **9.c. Recommended Approval of Transfers for Professional Staff**

The administration will transfer the professional staff whose names are listed below for the 2023-2024 school year. These transfers are in accordance with Board Policy 309, Assignment and Transfer.

- Marshall Policicchio from High School Business to Middle School Business.
- Cherie Powell from High School Business to High School Career Coordinator replacing Lisa Black who has retired.
- Stephanie Weller from Oak Flat Life Skills to High School Life Skills replacing Maria Boyd who has retired.

The administration recommends the Board of School Directors approve the professional staff transfers for 2023-2024 as presented.

### **9.d. Recommended Approval of Custodial Staff**

Ms. Cheri Frank, Director of Custodial Services, recommends the following custodial staff hire:

- Michael Kitzmiller to serve as part-time 12 month Logistics Specialist for the Custodial Department at an hourly rate of \$15.17 for the 2022-2023 school year beginning employment on June 1, 2023 replacing Ray Lebo who has resigned. This new hire is subject to the Probationary Period as spelled out in the Classified Staff Handbook.

The administration recommends the Board of School Directors approve the custodial new hire as presented.

## **10. New Business - Actions Items**

### **10.a. Recommended Approval of Utilization Requests**

- Kyle Kotzmoyer, on behalf of Diamond Premier Baseball, is requesting use of the old baseball field and the high school baseball field on June 3 and June 4, 2023 for a baseball tournament. Because the date includes a Sunday, Board action is necessary.
- Kyle Kotzmoyer, on behalf of Diamond Premier Baseball, is requesting use of the old baseball field on August 12 and August 13, 2023 for a baseball tournament. Because the date includes a Sunday, Board action is necessary.

The administration recommends the Board of School Directors approve the utilization requests as presented.

#### **10.b. Recommended Approval of Fundraiser**

Mrs. Clarissa Nace, Middle School Principal, recommends approval of the following middle school fundraiser:

- [Fan Cloth Spirit Wear Sale](#) April 18 - May 4, 2023 to benefit the Middle School Student Council.

The administration recommends the Board of School Directors approve the fundraiser as presented.

#### **10.c. Recommended Approval of Capital Project Fund Payments**

The following invoices are for payment within the Capital Project Fund:

- IntegraOne - \$1,954.29 - Invoice #208834 - Network Switch Project
- CNI - \$18,022.32 - Invoice #IN000083 - Fiber and WiFi Project
- Trane - \$92,449.00 - Invoice #313475642 - Access Control Project

The administration recommends the Board of School Directors approve the invoices to be paid from the Capital Reserve Project Fund.

#### **10.d. Recommended Approval of the Proposed 2023-2024 GSS, Inc. Agreement**

Mr. Michael Statler, Business Manager, received and reviewed the agreement with **Government Software Services (GSS), Inc.** for the 2023-2024 tax year. The contract is for the District's software for real estate tax services used by the District's tax collectors and Cumberland County.

The administration recommends the Board of School Directors approve the proposed 2023-2024 agreement as presented.

### **11. New Business - Information Item**

#### **11.a. Tuition Agreement**

**New Story, LLC** is a private licensed school within the Commonwealth of Pennsylvania that provides educational services to children with special education requirements. Dr. Abigail Leonard, Director of Student Services, has reviewed the student tuition agreement for a Big Spring student transferring to New Story during the 2022-2023 school year.

### **11.b. Long-Term Substitute Teacher through ESS the District's Substitute Agency**

Mrs. Jeanne Temple, Interim Assistant Superintendent, recommends the following to serve as a long-term substitute teacher:

- Rachel Dehoff to serve as a long-term substitute 8th Grade Math Teacher at the Middle School for the remainder of the 2022-2023 school year for Jennifer Gregoris who has resigned from the position.

## **12. Board Reports**

**12.a. District Improvement Committee - Mr. Fisher and Mrs. Webster** - Next Meeting: April 20, 2023

**12.b. Athletic Committee - Mr. Deihl, Mr. Fisher, Mr. Myers, and Mr. Wardle** -Next Meeting: May 17, 2023

**12.c. Cumberland Perry Area CTC - Mr. Piper and Mr. Wardle**

**12.d. Building and Property Committee - Mr. Over, Mr. Piper, Mr. Roush, and Mr. Wardle** - Meeting: May 1, 2023

**12.e. Finance Committee - Mr. Deihl, Mr. Over, Mr. Piper, and Mr. Myers** - Meetings: May 15, 2023 and June 5, 2023

**12.f. South Central Trust - Mr. Deihl** - April 26, 2023 @ 3PM - SCT Full Board Meeting (Mr. Deihl, Ms. Lehman, Ms. Hetrick, Mr. Statler)

**12.g. Capital Area Intermediate Unit - Mr. Swanson**

- Please return a 2023 Ballot to Mrs. Minnich by June 5 if you are interested in voting.

**12.h. Tax Collection Committee - Mr. Swanson** - Next Meeting: July 18th @ 8AM. The April 18 meeting was cancelled due to a lack of agenda items.

**12.i. Future Board Agenda Items**

**12.j. Superintendent's Report - Dr. Nicholas Guarente**

## **13. Meeting Closing**

**13.a. Business from the Floor/Board Member Comment**

**13.b. Adjournment** - Motion to adjourn the meeting?

Meeting adjourned at \_\_\_\_\_ pm, **April 17, 2023**

Next scheduled meeting is **May 1, 2023**

### **Please Note:**

The **June 5 and June 19, 2023** Board Meetings will be held in the High School Auditorium as well as the **July and August** Board Meetings because of summer work at the Middle School.